

## Step One: Create Presentation Slides

Using TurningPoint to create an interactive presentation requires some basic PowerPoint knowledge and your imagination. Your slides can simply contain question and answer text, or you can add TurningPoint objects to each slide to allow your participants to interact effectively with your presentation. TurningPoint's objects include answer reminders, timers, and response indicators, to name a few.

This manual discusses how to use TurningPoint to create interactive presentation slides.

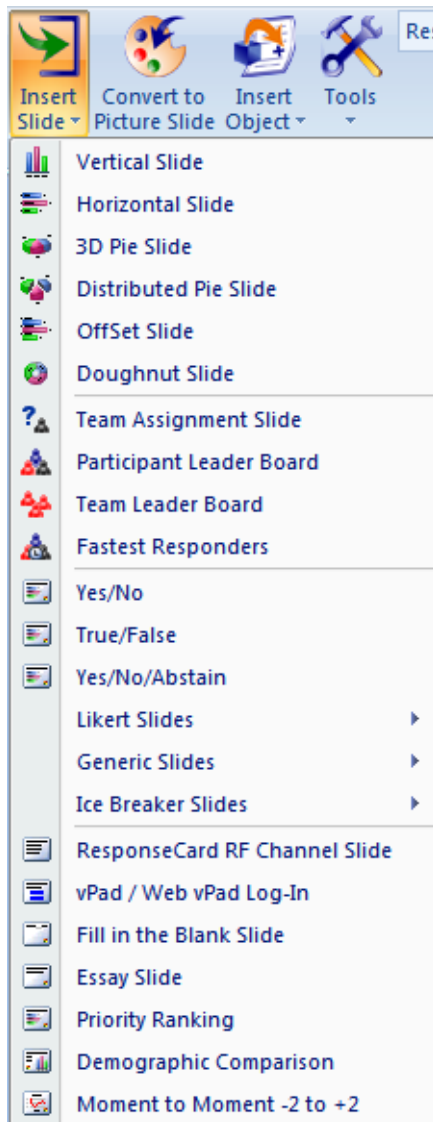
### Step by Step Instructions

To create a simple slide...

- 1 From the TurningPoint toolbar, select the Insert Slide menu.

This displays a variety of pre-defined slides. Each slide can be used as-is or customized to behave as you desire.

As you move your cursor over the entries in the Insert Slide menu, the slide name is highlighted.



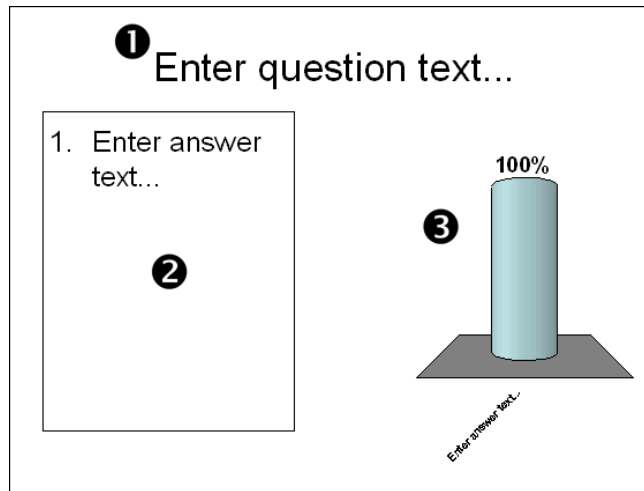
Insert Slide

## Create Presentation Silde

- 2 Highlight and select the Vertical Slide option.

TurningPoint inserts a Vertical Slide. The slide contains a question region, an answer region, and a vertical bar chart.

### Insert Vertical Slide



- 1 Question region - "Enter question text..."
- 2 Answer region - "Enter answer text..."
- 3 Chart region - This example is a vertical bar chart. Charts can be positioned anywhere on the slide.

- 3 Select the Question region and type in a question.

When you select the region, the text is highlighted. The highlighted text is replaced with the question text that you enter.

- 4 Select the answer region and type in the answers.

This region has the same behavior as the Question region. You can enter a maximum of ten answers per slide.

- 5 Repeat step 1–step 4 to insert additional slides.

- 6 Save your file before exiting TurningPoint.